

**CITY OF SALIX  
COUNCIL MEETING MINUTES 2025**

**REGULAR MEETING - January 8, 2025**

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, January 8th, 2025. Council members present: Karen Allen, Nick Black, Denise Burkhart, Emily Clayton, and Cindy VanAuken. Others present: Kathy Brouillette, Ed Colyer and Nick Lahrs.

- Nick Lahrs presented the council with information regarding necessary repairs to the East Lift Station. The lift station is oversized for what we need and is causing the pipes to lose their prime and become damaged. Lahrs recommended reconfiguring the lift station and installing two submersible pumps. The council requested a minimum of two bids and will decide on how to proceed at February's council meeting. Nick also suggested that the city have the sewer pipes along Hwy 75 cleaned and televised to help identify if there are other repairs needed. This project will also give the city a more accurate mapping of sewer connections.
- The Woodbury County Sheriff Report was reviewed by the council.
- The third and final reading of Ordinance 2024-4, an ordinance amending revisions and additions to Chapter 42, Public and Private Property to prohibit metal detecting on city owned property was approved on motion from Burkhart, seconded by VanAuken. Roll call vote: Allen (aye), Black (aye), Burkhart (aye), Clayton (aye), VanAuken (aye). Ordinance 2024-4 passed and approved.
- Resolution 2024-12 to approve 2025 employee wages was approved on motion from Burkhart and seconded by Black. Roll call vote: Allen (aye), Black (aye), Burkhart (aye), Clayton (nay), VanAuken (nay). Resolution 2024-1 passed and approved.
- Resolution 2025-1, a resolution to approve 2024 wages was approved on motion from Burkhart, seconded by Allen. 2024 Wages: Karen Allen \$490.00, Nick Black \$490.00, Kathy Brouillette \$34,451.69, Denise Burkhart \$490.00, Carl Clayton \$885.55, Emily Clayton \$459.18, Ed Colyer \$40,743.90, Gene Monk \$253.02, Kevin Nelson \$2,400.00, Cindy VanAuken \$525.00. Total Wages: \$81,188.34
- December financial reports and claims were approved on motion from Burkhart. Clayton seconded. All ayes, motion carried. Claims approved: ACCO...chemicals...\$790.00, CASEYS...fuel...\$63.53, CHN...garbage...\$2808.75, CRARY HUFF...legal services...\$648.00, ED COLYER...mileage reimbursement...\$248.64, EFTPS...taxes...\$1958.67, IA DEPT OF REVENUE...sales tax...\$604.05, IPERS...retirement...\$1098.88, JBE LLC...water help...\$400.00, LONG LINES...phone...\$39.65, MIDAMERICAN...electric...\$1372.55, SIOUXLAND UTILITY CO...water leak...\$6159.05, SGT. BLUFF ADVOCATE...publication...\$99.63, STATE WITHHOLDING...taxes...\$547.97, THE COMPUTER DOCTOR...mayor laptop...\$495.00, V&K...engineer services...\$11444.96, VERIZON...cell phones...\$126.64, VISA... Microsoft subscription, DNR fee...\$149.53. PAYROLL...5825.87 FUND TOTALS: GEN: \$9,966.97, ROAD USE: \$1,851.60, EMERGENCY: \$18.22, CAP PROJECT/DRAINAGE: \$11,444.96, WATER: \$10,259.38, SEWER: \$1,340.24
- Maintenance reports were reviewed by the council.
- Minutes from the December 11th council meetings were approved on motion from Burkhart. Clayton seconded the motion. All ayes, motion carried.

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- Burkhart motioned to order a notice of public hearing to be held on February 15<sup>th</sup> to approve and adopt the proposed FY25 budget amendment. VanAuken seconded the motion. All ayes, motion carried.
- Clayton motioned to approve the 2025 mosquito fogging agreement with Triple C Pest Control. Allen seconded. All ayes, motion carried.
- The approval to spend \$50,000 on repairs to East Lift Station was tabled until the February council meeting. The council agreed that the repairs are needed but requested additional bids.
- Burkhart motioned the approval to hire a contractor to fix curb stop at 303 Travis Street and access charges back to homeowner. VanAuken seconded. All ayes, motion carried.
- Brouillette informed council of some necessary date changes to council meetings to adjust for budget timeframes. February and March regular council meetings will remain the same (Feb 12<sup>th</sup> and March 12<sup>th</sup>). There will be a special meeting on March 26<sup>th</sup> and April's regular meeting will be moved to April 16<sup>th</sup>.
- The council suggested that the city advertise the sale of the bank building in the Journal, Advocate and Starlet.
- Mayor Nelson added that he will be at the Board of Supervisors meeting on January 14<sup>th</sup> when the supervisors will be reviewing the resolution to transfer ownership of the Salix Drainage District to the city council.

Revenues received by fund for December 2024:

General: \$19,656.90, Road Use: \$2,564.09, Employee Benefits: \$340.96, Local Option Sales Tax: \$4,197.88, Debt Service: \$16,304.86, Cap Project: \$4197.88, Water: \$8,884.32, Sewer: \$2,556.26, Total Revenues: \$58,703.15

The meeting was adjourned at 9:41pm motion from VanAuken and seconded by Burkhart.

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Kevin Nelson, Mayor

Attest: \_\_\_\_\_  
Kathy Brouillette, Clerk

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**REGULAR MEETING - February 12, 2025**

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, February 12th, 2025. Council members present: Karen Allen, Nick Black, Denise Burkhart, and Cindy VanAuken. Emily Clayton was absent.

- The Woodbury County Sheriff Report was reviewed by the council.
- Mayor Nelson opened the public hearing on the proposed FY25 budget amendments. No citizens voiced an opinion for or against the proposal. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. VanAuken motioned to close the public hearing, seconded by Allen. All ayes, motion carried. Mayor Nelson declared the public hearing closed.
- Colyer provided updates to water leak study. Mayor Nelson provided updates on the Salix Drainage District and suggested that the city implement a red tag process.
- Resolution 2025-2 to adopt amendments to the budget for fiscal year ending June 30, 2025, was approved on motion from VanAuken and seconded by Black. Roll call vote: Allen (aye), Black (aye), Burkhart (aye), Clayton (absent), VanAuken (aye). Resolution 2025-2 passed and approved.
- The Consent Agenda was approved on motion from VanAuken and seconded by Allen.
  - a. Approval of financial reports
  - b. Approval of bills and payroll: AC'S PC'S...computer help...\$75.00, CHN...garbage...\$2808.75, EFTPS...taxes...\$2132.63, FOUNDATION ANALYTICAL LAB...water testing...\$21.00, IA DEPT OF REVENUE...sales tax...\$482.12, IPERS...retirement...\$1493.62, JBE LLC...sewer help...\$400.00, KATHY BROUILLETTE...mileage reimbursement...\$11.48, GILL HAULING...landfill...\$1630.28, LONG LINES...phone...\$39.65, MENARDS...water plant supplies...\$23.58, MIDAMERICAN...electric...\$1312.62, NEUVIRTH CONSTRUCTION...east lift station repairs...\$12434.44, RYAN PUBLISHING...publication...\$45.00, SGT. BLUFF ADVOCATE...publication...\$282.31, THOMPSON ELECTRIC...underground repair east lift station...\$3120.58, ULINE...eyewash station...\$58.50, USA BLUEBOOK...pump and syphon...\$439.13, V&K...engineer services...\$145.00, VERIZON...cell phones...\$126.68, VISA...postage, IMFOA dues, SC journal ad...\$285.00. PAYROLL...5195.57 FUND TOTALS: GEN: \$10,011.11, ROAD USE: \$1,819.69, CAP PROJECT/DRAINAGE: \$145.00, WATER: \$3,392.32, SEWER: \$17,194.82
  - c. Approval of January 8<sup>th</sup> council meeting minutes
  - d. Approval of tax abatement 202 Walnut Street
  - e. Approval to file lien on 303 Travis if unpaid utilities are not paid by 3/4/25.
  - f. Close Salix Little League account and open new account under the name "Salix Community Center". Add Kathy Brouillette and Kevin Nelson as the only authorized signers on the account. Remove any other signers.
  - g. Council to set a public hearing date for FY26 proposed property tax hearing for March 26th at 7:00pm
- The council requested Brouillette add summer help and Tower Lease Extension to next month's agenda.
- VanAuken made a motion not to appeal the court's decision on abatement findings. Black

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seconded the motion. (Ayes: Allen, Black, VanAuken. Abstain: Burkhart)

- Burkhart motioned to accept proposal from Steinhoff for sale of the bank building conditional upon purchase agreement from city attorney. VanAuken seconded the motion. All ayes, motion carried.

Revenues received by fund for January 2025:

General: \$4,933.25, Road Use: \$2,655.16, Employee Benefits: \$21.46, Local Option Sales Tax: \$10,294.22, Debt Service: \$80.232, Cap Project: \$6,098.38, Water: \$17,648.71, Water Sinking: \$3,578.33, Sewer: \$2,175.37, Sewer Sinking: \$455.00, Total Revenues: \$47,940.20

The meeting was adjourned at 7:58pm motion from Black and seconded by Allen.

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Kevin Nelson, Mayor

Attest: \_\_\_\_\_  
Kathy Brouillette, Clerk