

CITY OF SALIX

Council Meeting Minutes 2026

REGULAR MEETING – January 14, 2026

Mayor Nelson opened the regular meeting of the Salix City Council at 6:59pm on Wednesday, January 14th, 2026. Council members present: Gene Monk, Nick Black, Denise Burkhart, Emily Clayton, and Brenda Smith-Hansen. Others present: Ashley Mareau, Ed Colyer, Chad Kehrt, Justin Mitchell, Greg Jochum.

- The Woodbury County Sheriff Report was reviewed by the council and Deputy Kirkpatrick.
- Colyer reviewed list of remaining water meters needing installed. Spoke of Fire Hydrants needing replaced. Mitchell also suggested looking for used parts for one of the hydrants, rather than replacing. Mareau asked Colyer to remove torn flag at City Park, to replace. Replaced electrical outlet in East Lift Station.
- Mareau spoke of budget amendment needs, grant issues and opportunities. Spoke of credits needing given to utility customers, asked Council to approve a large credit due to a major leak.
- Mayor Nelson spoke of Stop & Yield signs needed, ordinance will need to be written to satisfy additional signage.
- Kehrt updated on Oak Street repairs, re surveying it, then will grind high spot(s). Submitted East Lift Station Close-out.
- Resolution 2026-1 approving 2025 employee wages was approved on motion from Burkhart and seconded by Clayton. Roll call vote: Monk (aye), Black (aye), Burkhart (aye), Clayton (aye), Smith-Hansen (aye). Resolution 2026-1 passed and approved. 2025 Wages: Karen Allen \$490.00, Nick Black \$385.00, Kathy Brouillette \$29,526.38, Denise Burkhart \$455.00, Emily Clayton \$295.19, Ed Colyer \$41,195.63, Easton Kepner \$877.50, Ashley Mareau \$22,643.59, Gene Monk \$264.96, Kevin Nelson \$2,400.00, Colby Seward \$3,777.70, Cindy VanAuken \$455.00, Total Wages: \$102,765.88
- Resolution 2026-2 setting City Attorney Rate was approved on motion from Burkhart and seconded by Black. Roll call vote: Monk (aye), Black (aye), Burkhart (aye), Clayton (aye), Smith-Hansen (aye). Resolution 2026-2 passed and approved.
- The Consent Agenda was approved on motion from Burkhart. Clayton seconded. All ayes, motion carried.
 - a. Approval of financial reports
 - b. Approval of bills and payroll

ACCO Liquid Chlorinating Solution \$390.20, ACS Water Testing \$60.00, ASHLEY MAREAU Travel to MRHD Luncheon \$21.84, CASEYS Pickup Fuel \$109.74, CHN Garbage \$2,808.75, EFTPS Fed/Fica Taxes \$2,022.32, IA DEPT OF REVENUE Sales Tax \$663.65, IA ONE CALL Locate Notification Fees \$21.60, IPERS Ipers \$1,273.07, JBE LLC Sewer Help \$400.00, LONG LINES Telephone \$62.65, MENARDS Maint. Supplies \$377.03, MIDAMERICAN Gas & Electric \$1,276.94, MITCHELL CONTRACTING Building Permit Fees \$1,200.00, SGT BLUFF ADVOCATE Publications \$101.48, STATE WITHHOLDING State Taxes \$633.30, ULINE Ice Melt \$995.51, V&K Classification Work \$3,774.00, VERIZON Cell Phones \$100.51, VISA Prime, Supplies \$193.84 PAYROLL...\$7,221.18 FUND TOTALS: GEN: \$10,895.97, ROAD USE: \$2,879.96, CAP PROJECT/DRAINAGE: \$3,700.00, WATER: \$4,069.72, SEWER: \$2,101.96

- c. Approval of December 10th Regular Council Meeting minutes.
 - d. Approval of Public Works reports
- Mareau informed council of a necessary date change to council meeting in November to adjust for Veteran's Day Holiday. November 11th Council Meeting will be moved to November 12th, 2026.
- Council Approved appointment of Jesse Duerksen to Planning & Zoning Board.

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Aspen Development Updates

Service for MidAmerican has been submitted. Plan on clearing all water out of lift station, then plugging.

Salix Drainage District Updates

Kehrt plans on reviewing classification report with commissioners. Upon approval, will work with Mareau and Mayor Nelson to set Hearing to present to the residents.

Revenues received by fund for December 2025:

General: \$8,826.96, Road Use: \$2,479.67, Employee Benefits: \$0.00, Local Option Sales Tax: \$8,661.76, Debt Service: \$3,061.28, Cap Project: \$0.00, Water: \$14,034.67, Sewer: \$2,264.97, Total Revenues: \$43,307.64

The meeting was adjourned at 8:09pm motion from Burkhart and seconded by Clayton.

Kevin Nelson, Mayor

Attest: _____
Ashley Mareau, Clerk

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REGULAR MEETING – February 11, 2026

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, February 11th, 2026. Council members present: Gene Monk, Denise Burkhart, Emily Clayton, and Brenda Smith-Hansen. Nick Black was absent.

Others present: Ashley Mareau, Ed Colyer, Chad Kehrt, and Justin Mitchell.

- The Woodbury County Sheriff Report was reviewed by the council and Deputy Kirkpatrick.
- Colyer reviewed list of remaining water meters needing installed. Spoke of the recent water main break and when we will be able to do a permanent fix. Will continue to work on a task list and manual. Found a sinking manhole on Lakeport and Maple, will work with Mitchell & Kehrt on how to proceed.
- Mareau spoke of grants she has applied for, working through credit for returned meters given buy company they were bought from. Shared how many customers enrolled in EyeOnWater. Spoke of leaks being caught through website.
- Mayor Nelson spoke of Salix Growth Plan. Burkhart motioned to approve Growth Plan, Clayton seconded, all ayes. Plan was approved.
- Kehrt updated on Oak Street repairs, meeting with Mitchell in the morning to discuss. Will pump water out of Aspen lift station pit and will plug.
- The Consent Agenda was approved on motion from Burkhart. Clayton seconded. All ayes, motion carried.
 - a. Approval of financial reports
 - b. Approval of bills and payroll

ACCO Liquid Chlorinating Solution \$259.20, ANALYTICAL & CONSULTING SERVICES Water Testing \$630.00, BADGER METER Services \$156.13, CASEYS Pickup Fuel \$122.71, CHN Garbage \$2,808.75, EFTPS Fed/Fica Taxes \$2,547.14, FOUNDATION ANALYTICAL LAB Water Testing \$22.50, IA DEPT OF REVENUE Sales Tax \$480.54, IA ONE CALL Locate Notification Fees \$23.40, IPERS Ipers \$1,846.66, JBE LLC Sewer Help \$400.00, GILL HAULING 2nd Quarter \$1,671.03, LONG LINES Telephone \$39.65, MENARDS Maint. Supplies \$217.73, MIDAMERICAN Gas & Electric \$1,316.19, OFFICE OF COMMISSIONER OF ELECTIONS City/School Elections \$475.99, SGT BLUFF ADVOCATE Publications \$84.87, V&K Classification Work \$9,250.00, VERIZON Cell Phones \$100.49, VISA Flags, Office Supplies \$2,606.05. PAYROLL...\$3,067.90 FUND TOTALS: GEN: \$12,004.37, VETS MEMORIAL: \$1,329.67, ROAD USE: \$2,050.45, CAP PROJ/ASPEN DEVELOP: \$4.67, CAP PROJECT/DRAINAGE: \$9,250.00, WATER: \$4,920.17, SEWER: \$1,905.15

- c. Approval of January 14th Regular Council Meeting minutes.
 - d. Approval of Public Works reports
- Council agreed to decide upon Mitchell Contracting bid for Fire Hydrant replacement at March meeting, will look over budget to see how many can be replaced.
- Burkhart motioned to Order Public Notice for FY26 Budget Amendment to be held on March 11, 2026, Monk seconded, all ayes, motioned carried.
- Burkhart motioned to approve Triple C Pest Control Spraying bid. Wishes to prepay. Seconded by Clayton, all ayes, motion carried.
- Council discussed continuing work with JBE. Decided to continue through spring, to help with lagoon draw down.
- Clayton motioned to approve Mitigation Plans for both a new generator and fire hydrant replacements. Monk seconded, all ayes, motion carried.

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Aspen Development Updates

Plans on building 2 units this Spring. Will try for 3 if time/weather permits.

Salix Drainage District Updates

Kehrt presented Classification Report to council, discussed it's creation in depth. Council voted to set a date of Classification Hearing for the Public on April 16th, 2026 at 6:00pm. Bids for work will also be opened at that time. Clayton motioned, Monk seconded, all ayes, motion carried. Mareau will work on publications.

Revenues received by fund for January 2026:

General: \$7,343.56, Road Use: \$3,061.90, Employee Benefits: \$28.89, Local Option Sales Tax: \$6,125.99, Debt Service: \$30.52, Cap Project: \$0.00, Water: \$9,486.91, Sewer: \$2,672.40, Total Revenues: \$32,728.50

The meeting was adjourned at 8:37pm motion from Clayton and seconded by Burkhart.

Kevin Nelson, Mayor

Attest: _____
Ashley Mareau, Clerk