

**CITY OF SALIX
COUNCIL MEETING MINUTES 2025**

REGULAR MEETING - January 8, 2025

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, January 8th, 2025. Council members present: Karen Allen, Nick Black, Denise Burkhart, Emily Clayton, and Cindy VanAuken. Others present: Kathy Brouillette, Ed Colyer and Nick Lahrs.

- Nick Lahrs presented the council with information regarding necessary repairs to the East Lift Station. The lift station is oversized for what we need and is causing the pipes to lose their prime and become damaged. Lahrs recommended reconfiguring the lift station and installing two submersible pumps. The council requested a minimum of two bids and will decide on how to proceed at February's council meeting. Nick also suggested that the city have the sewer pipes along Hwy 75 cleaned and televised to help identify if there are other repairs needed. This project will also give the city a more accurate mapping of sewer connections.
- The Woodbury County Sheriff Report was reviewed by the council.
- The third and final reading of Ordinance 2024-4, an ordinance amending revisions and additions to Chapter 42, Public and Private Property to prohibit metal detecting on city owned property was approved on motion from Burkhart, seconded by VanAuken. Roll call vote: Allen (aye), Black (aye), Burkhart (aye), Clayton (aye), VanAuken (aye). Ordinance 2024-4 passed and approved.
- Resolution 2024-12 to approve 2025 employee wages was approved on motion from Burkhart and seconded by Black. Roll call vote: Allen (aye), Black (aye), Burkhart (aye), Clayton (nay), VanAuken (nay). Resolution 2024-1 passed and approved.
- Resolution 2025-1, a resolution to approve 2024 wages was approved on motion from Burkhart, seconded by Allen. 2024 Wages: Karen Allen \$490.00, Nick Black \$490.00, Kathy Brouillette \$34,451.69, Denise Burkhart \$490.00, Carl Clayton \$885.55, Emily Clayton \$459.18, Ed Colyer \$40,743.90, Gene Monk \$253.02, Kevin Nelson \$2,400.00, Cindy VanAuken \$525.00. Total Wages: \$81,188.34
- December financial reports and claims were approved on motion from Burkhart. Clayton seconded. All ayes, motion carried. Claims approved: ACCO...chemicals...\$790.00, CASEYS...fuel...\$63.53, CHN...garbage...\$2808.75, CRARY HUFF...legal services...\$648.00, ED COLYER...mileage reimbursement...\$248.64, EFTPS...taxes...\$1958.67, IA DEPT OF REVENUE...sales tax...\$604.05, IPERS...retirement...\$1098.88, JBE LLC...water help...\$400.00, LONG LINES...phone...\$39.65, MIDAMERICAN...electric...\$1372.55, SIOUXLAND UTILITY CO...water leak...\$6159.05, SGT. BLUFF ADVOCATE...publication...\$99.63, STATE WITHHOLDING...taxes...\$547.97, THE COMPUTER DOCTOR...mayor laptop...\$495.00, V&K...engineer services...\$11444.96, VERIZON...cell phones...\$126.64, VISA... Microsoft subscription, DNR fee...\$149.53. PAYROLL...5825.87 FUND TOTALS: GEN: \$9,966.97, ROAD USE: \$1,851.60, EMERGENCY: \$18.22, CAP PROJECT/DRAINAGE: \$11,444.96, WATER: \$10,259.38, SEWER: \$1,340.24
- Maintenance reports were reviewed by the council.
- Minutes from the December 11th council meetings were approved on motion from Burkhart. Clayton seconded the motion. All ayes, motion carried.

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- Burkhart motioned to order a notice of public hearing to be held on February 15th to approve and adopt the proposed FY25 budget amendment. VanAuken seconded the motion. All ayes, motion carried.
- Clayton motioned to approve the 2025 mosquito fogging agreement with Triple C Pest Control. Allen seconded. All ayes, motion carried.
- The approval to spend \$50,000 on repairs to East Lift Station was tabled until the February council meeting. The council agreed that the repairs are needed but requested additional bids.
- Burkhart motioned the approval to hire a contractor to fix curb stop at 303 Travis Street and access charges back to homeowner. VanAuken seconded. All ayes, motion carried.
- Brouillette informed council of some necessary date changes to council meetings to adjust for budget timeframes. February and March regular council meetings will remain the same (Feb 12th and March 12th). There will be a special meeting on March 26th and April's regular meeting will be moved to April 16th.
- The council suggested that the city advertise the sale of the bank building in the Journal, Advocate and Starlet.
- Mayor Nelson added that he will be at the Board of Supervisors meeting on January 14th when the supervisors will be reviewing the resolution to transfer ownership of the Salix Drainage District to the city council.

Revenues received by fund for December 2024:

General: \$19,656.90, Road Use: \$2,564.09, Employee Benefits: \$340.96, Local Option Sales Tax: \$4,197.88, Debt Service: \$16,304.86, Cap Project: \$4197.88, Water: \$8,884.32, Sewer: \$2,556.26, Total Revenues: \$58,703.15

The meeting was adjourned at 9:41pm motion from VanAuken and seconded by Burkhart.

Kevin Nelson, Mayor

Attest: _____
Kathy Brouillette, Clerk

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REGULAR MEETING - February 12, 2025

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, February 12th, 2025. Council members present: Karen Allen, Nick Black, Denise Burkhart, and Cindy VanAuken. Emily Clayton was absent.

- The Woodbury County Sheriff Report was reviewed by the council.
- Mayor Nelson opened the public hearing on the proposed FY25 budget amendments. No citizens voiced an opinion for or against the proposal. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. VanAuken motioned to close the public hearing, seconded by Allen. All ayes, motion carried. Mayor Nelson declared the public hearing closed.
- Colyer provided updates to water leak study. Mayor Nelson provided updates on the Salix Drainage District and suggested that the city implement a red tag process.
- Resolution 2025-2 to adopt amendments to the budget for fiscal year ending June 30, 2025, was approved on motion from VanAuken and seconded by Black. Roll call vote: Allen (aye), Black (aye), Burkhart (aye), Clayton (absent), VanAuken (aye). Resolution 2025-2 passed and approved.
- The Consent Agenda was approved on motion from VanAuken and seconded by Allen.
 - a. Approval of financial reports
 - b. Approval of bills and payroll: AC'S PC'S...computer help...\$75.00, CHN...garbage...\$2808.75, EFTPS...taxes...\$2132.63, FOUNDATION ANALYTICAL LAB...water testing...\$21.00, IA DEPT OF REVENUE...sales tax...\$482.12, IPERS...retirement...\$1493.62, JBE LLC...sewer help...\$400.00, KATHY BROUILLETTE...mileage reimbursement...\$11.48, GILL HAULING...landfill...\$1630.28, LONG LINES...phone...\$39.65, MENARDS...water plant supplies...\$23.58, MIDAMERICAN...electric...\$1312.62, NEUVIRTH CONSTRUCTION...east lift station repairs...\$12434.44, RYAN PUBLISHING...publication...\$45.00, SGT. BLUFF ADVOCATE...publication...\$282.31, THOMPSON ELECTRIC...underground repair east lift station...\$3120.58, ULINE...eyewash station...\$58.50, USA BLUEBOOK...pump and syphon...\$439.13, V&K...engineer services...\$145.00, VERIZON...cell phones...\$126.68, VISA...postage, IMFOA dues, SC journal ad...\$285.00. PAYROLL...5195.57 FUND TOTALS: GEN: \$10,011.11, ROAD USE: \$1,819.69, CAP PROJECT/DRAINAGE: \$145.00, WATER: \$3,392.32, SEWER: \$17,194.82
 - c. Approval of January 8th council meeting minutes
 - d. Approval of tax abatement 202 Walnut Street
 - e. Approval to file lien on 303 Travis if unpaid utilities are not paid by 3/4/25.
 - f. Close Salix Little League account and open new account under the name "Salix Community Center". Add Kathy Brouillette and Kevin Nelson as the only authorized signers on the account. Remove any other signers.
 - g. Council to set a public hearing date for FY26 proposed property tax hearing for March 26th at 7:00pm
- The council requested Brouillette add summer help and Tower Lease Extension to next month's agenda.
- VanAuken made a motion not to appeal the court's decision on abatement findings. Black

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seconded the motion. (Ayes: Allen, Black, VanAuken. Abstain: Burkhart)

- Burkhart motioned to accept proposal from Steinhoff for sale of the bank building conditional upon purchase agreement from city attorney. VanAuken seconded the motion. All ayes, motion carried.

Revenues received by fund for January 2025:

General: \$4,933.25, Road Use: \$2,655.16, Employee Benefits: \$21.46, Local Option Sales Tax: \$10,294.22, Debt Service: \$80.232, Cap Project: \$6,098.38, Water: \$17,648.71, Water Sinking: \$3,578.33, Sewer: \$2,175.37, Sewer Sinking: \$455.00, Total Revenues: \$47,940.20

The meeting was adjourned at 7:58pm motion from Black and seconded by Allen.

Kevin Nelson, Mayor

Attest: _____
Kathy Brouillette, Clerk

**CITY OF SALIX
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REGULAR MEETING - March 12, 2025

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, March 12th, 2025. Council members present: Karen Allen, Nick Black, Denise Burkhart, Emily Clayton and Cindy VanAuken.

- The Woodbury County Sheriff Report was reviewed by the council.
- Resolution 2025-3, a resolution providing for the certification of delinquent utility charges to the county treasurer for collection in the same manner as taxes was approved on motion from VanAuken and seconded by Allen. Roll call vote: Allen (aye), Black (aye), Burkhart (aye), Clayton (aye), VanAuken (aye). Resolution 2025-3 passed and approved.
- Resolution 2025-4, a resolution authorizing sale of bank building to Acquire Properties was approved on motion from Burkhart, seconded by VanAuken. Roll call vote: Allen (aye), Black (aye), Burkhart (aye), Clayton (aye), VanAuken (aye). Resolution 2025-4 passed and approved.
- The Consent Agenda was approved on motion from Clayton and seconded by VanAuken.
 - a. Approval of financial reports
 - b. Approval of bills and payroll: ACCO UNLIMITED CORP...chemicals...\$753.80, ACS...testing...428.50, CASEY'S MASTERCARD...fuel...\$138.47, CHN...garbage...\$2808.75, CRARY HUFF...legal services...\$1475.32, EFTPS...taxes...\$1507.76, ELECTRIC PUMP...east lift station pump...\$13550.00, IAMU...dues...\$685.00, IA DEPT OF REVENUE...sales tax...\$302.82, IPERS...retirement...\$1011.78, JBE LLC...sewer help...\$910.00, LONG LINES...phone...\$39.65, MARCO...copier toner...\$102.15, MENARDS...shop and water supplies...\$32.71, MIDAMERICAN...electric...\$1348.30, OFFICE OF AUDITOR OF STATE...audit fees...\$800.00, SGT. BLUFF ADVOCATE...publications...\$79.34, SIOUX CITY JOURNAL...publication...\$67.00, SIOUXLAND UTILITY CONTRACTOR...Aspen water leak...\$8842.55, STOREY KENWORTHY...utility billing postcards...\$448.99, USA BLUEBOOK...chemicals...\$193.96, V&K...engineer services...\$3931.15, VERIZON...cell phones...\$126.68, VISA...stamps and office supplies...\$237.22 PAYROLL...\$2588.04. FUND TOTALS: GEN: \$8,335.26, ROAD USE: \$1,462.32, WATER: \$13,114.36, SEWER: \$19,498.00
 - c. Approval of February 12th council meeting minutes
 - d. Approval of public works reports.
- The council accepted the resignation of Carl Clayton and asked Brouillette to post for part-time and seasonal help for Public Works.
- Burkhart motioned to wait on extending the American Tower lease proposal as lease doesn't expire until 2028. Black seconded the motion. All ayes, motion carried.
- The council discussed repairs to Oak Street drainage. V&K will look at options to correct the issue and get back to the council.
- Burkart motioned to approve the city's insurance prepared by Goodin Insurance. Allen seconded. All ayes, motion carried.

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Revenues received by fund for February 2025:

General: \$6,470.74, Road Use: \$2,254.65, Employee Benefits: \$15.31, Local Option Sales Tax: \$3,981.32, Debt Service: \$71.17, Cap Project: \$3,981.32, Water: \$9,114.08, Water sinking: \$3,578.33, Sewer: \$62,545.69, Sewer Sinking: \$455.00, Total Revenues: \$92,467.61

The meeting was adjourned at 8:19pm motion from Clayton and seconded by Black.

Kevin Nelson, Mayor

Attest: _____
Kathy Brouillette, Clerk

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PUBLIC HEARING - March 26, 2025

Mayor Nelson opened the public hearing of the Salix City Council at 7:00pm on Wednesday, March 26th, 2025. Council members present: Karen Allen, Denise Burkhart, Nick Black and Cindy VanAuken. Clayton was absent.

- Mayor Nelson opened the public hearing to discuss maximum property tax dollars for the fiscal year 2026. No citizens voiced an opinion for or against the proposal. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Burkhart made a motion to close the public hearing and VanAuken seconded. Mayor Nelson declared the public hearing closed.
- Burkhart motioned to adjourn the public hearing meeting at 7:02pm. Black seconded.

Attest: _____

Kevin Nelson, Mayor

Kathy Brouillette, Clerk

SPECIAL MEETING - March 26, 2025

Mayor Nelson opened the special meeting of the Salix City Council at 7:15pm on Wednesday, March 26th, 2025. Council members present: Karen Allen, Denise Burkhart, Nick Black, and Cindy VanAuken. Clayton was absent.

- Resolution 2025-6, a resolution to approve revised bank building purchase agreement was approved on motion from Burkhart, seconded by VanAuken (roll call vote: Allen (aye), Black (aye), Burkhart (aye), Clayton (absent), VanAuken (aye). Revisions to resolution 2025-6 made resolution 2025-5 null and void.
- Burkhart motioned to order a notice of public hearing to be held on April 16, 2025 to approve and adopt the proposed FY26 budget. VanAuken seconded the motion. All ayes, motion carried.
- Allen approved the corrected purchase agreement for Acquire Properties, VanAuken seconded the motion. All ayes, motion carried.
- Chad Kerht from V&K provide engineer updates to the council on several potential projects to include: Oak street drainage repair possibilities (more detail provided at the April 16th meeting), Aspen and East lift station projects, Oak/Maple Street infrastructure costs and water maps.
- Black motioned to adjourn the public hearing meeting at 8:40pm. Burkhart seconded.

Attest: _____

Kevin Nelson, Mayor

Kathy Brouillette, Clerk

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REGULAR MEETING - April 16, 2025

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, April 16th, 2025. Council members present: Karen Allen, Denise Burkhart, Emily Clayton (arrived at 7:45pm) and Cindy VanAuken. Nick Black was absent.

- The Woodbury County Sheriff Report was reviewed by the council.
- Chad Kehrt (V&K) provided updates to several projects including the east lift station, Aspen lift station and Oak Street Repairs.
- The Consent Agenda was approved on motion from Burkhart and seconded by Clayton.
 - a. Approval of financial reports
 - b. Approval of bills and payroll: CASEY'S MASTERCARD...fuel...\$198.06, CHN...garbage...\$2808.75, CINDY VANAUKEN...reimburse mulch for park...\$21.40, CRARY HUFF...legal services...\$669.00, EFTPS...taxes...\$1333.21, GOODIN INSURANCE...insurance...\$14945.00, IA DEPT OF REVENUE...sales tax...\$463.14, IMMERSE IMPACT, LLC...website...\$737.00, IPERS...retirement...\$905.74, JBE LLC...sewer help...\$400.00, GILL HAULING...landfill...\$1312.04, LONG LINES...phone...\$39.85, MIDAMERICAN...electric...\$1312.04, SGT. BLUFF ADVOCATE...publications...\$167.28, SIOUXLAND WELL COMPANY...main lift station cleanout...\$250.00, STATE WITHHOLDING...state taxes...\$633.85, TREE HEALTH SERVICES...insecticide for park trees...\$125.00, VERIZON...cell phones...\$126.68, VISA...stamps and signs...\$296.98. PAYROLL...\$5134.80. FUND TOTALS: GEN: \$25,534.13, ROAD USE: \$2,003.29, WATER: \$2,710.31, SEWER: \$1,950.33
 - c. Approval of March 12th and 26th council meeting minutes
 - d. Approval of public works reports.
- Mayor Nelson opened the public hearing on the proposed FY26 budget. No citizens voiced an opinion for or against the proposal. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Burkhart to close the public hearing, seconded by Clayton. All ayes, motion carried. Mayor Nelson declared the public hearing closed.
- Resolution 2025-7, a resolution adopting the annual budget for the fiscal year ending June 30, 2026, was approved on motion from Burkhart, seconded by VanAuken. Roll call vote: Allen (aye), Black (absent), Burkhart (aye), Clayton (aye), VanAuken (aye). Resolution 2025-7 passed and approved.
- The first reading of Ordinance 2025-1, an ordinance amending water and garbage rates was approved on motion from Clayton, seconded by VanAuken. The proposed rates would include a 4% increase in water usage and a 50 cent per can increase to garbage. Roll call vote: Allen (aye), Black (absent), Burkhart (aye), Clayton (aye), VanAuken (aye). A second reading will take place during the May 14th council meeting.
- Colyer and VanAuken will work together on scheduling interviews for Seasonal and PT Maintenance help.

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Revenues received by fund for March 2025:

General: \$8,058.08, Road Use: \$2,029.73, Employee Benefits: \$213.22, Local Option Sales Tax: \$4,034.61, Debt Service: \$66.85, Cap Project: \$4,034.61, Water: \$8,699.28, Water sinking: \$3,578.33, Sewer: \$2,261.62, Sewer Sinking: \$455.00, Total Revenues: \$33,431.33

The meeting was adjourned at 8:17pm motion from Burkhardt and seconded by VanAuken.

Kevin Nelson, Mayor

Attest: _____
Kathy Brouillette, Clerk

**CITY OF SALIX
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REGULAR MEETING - May 15, 2025

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, May 15th, 2025. Council members present: Karen Allen, Nick Black, Denise Burkhart, Emily Clayton (arrived at 8:00pm) and Cindy VanAuken.

- Deputy Bauerly reviewed the Woodbury County Sheriff Report with the council.
- Chad Kehrt (V&K) provided updates to several projects including the east lift station, Aspen lift station and Oak Street Repairs.
- The Consent Agenda was approved on motion from Burkhart and seconded by VanAuken.
 - a. Approval of financial reports
 - b. Approval of bills and payroll: AC'S PC's...park and city hall internet...\$100.00, ACCO UNLIMITED CORP...chemicals...\$2011.01, CALHOUN COMMUNICATIONS...weather siren battery...\$1272.91, CASEY'S MASTERCARD...fuel...\$52.84, CHN...garbage...\$2808.75, CRARY HUFF...legal services...\$252.00, EFTPS...taxes...\$1277.27, FASTENAL...bolts...\$18.15, FOUNDATION ANALYTICAL...water testing...\$19.75, IA DEPT OF REVENUE...sales tax...\$485.50, IPERS...retirement...\$864.84, JBE LLC...sewer help...\$400.00, JDH SERVICES...spraying...\$600.00, KATHY BROUILLETTE...mileage reimbursement...\$14.00, LAKEPORT HEATING AND COOLING...AED install...\$540.00, LONG LINES...phone...\$99.50, MENARDS...concrete...\$16.03, MIDAMERICAN...electric...\$1412.25, SALIX FIRE DEPT...city hall electric...\$154.22, SGT. BLUFF ADVOCATE...publications...\$294.68, VERIZON...cell phones...\$126.66, VISA...weed control, shop tools, certified mail postage. PAYROLL...\$5061.68. FUND TOTALS: GEN: \$10,097.89, ROAD USE: \$1,664.62, WATER: \$4,664.04, SEWER: \$1,583.68
 - c. Approval of April 16th council meeting minutes
 - d. Approval of public works reports.
- Black made a motion to approve the recommendations of VanAuken and Colyer to hire Colby Seward (PT) and Eason Kepner (Seasonal). Allen seconded the motion. All ayes, motion carried.
- Resolution 2025-7, a resolution approving wages for city employees, was approved on motion from Burkhart, seconded by Allen. Roll call vote: Allen (aye), Black (aye), Burkhart (aye), Clayton (absent for resolution vote), VanAuken (aye). Resolution 2025-7 passed and approved.
- The second reading of Ordinance 2025-1, an ordinance amending water and garbage rates was approved on motion from Burkhart, seconded by Allen. The proposed rates would include a 4% increase in water usage and a 50 cent per can increase to garbage. Roll call vote: Allen (aye), Black (aye), Burkhart (aye), Clayton (absent for second reading), VanAuken (aye). A third and final reading will take place during the June 11th council meeting.
- Kehrt (V&K Engineer) provided two bids to repair Oak Street drainage issues. Burkhart motioned to approve the bid from Mitchell Construction. Black seconded the motion. All ayes, motion carried.
- Burkhart motioned to table the cell tower agreement until the city attorney had a chance to review. VanAuken seconded the motion. All ayes, motion carried.

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- Brouillette announced that she will be retiring at the end of the year. The council asked the clerk to post an ad for the city clerk position.

Revenues received by fund for April 2025:

General: \$35,393.12, Road Use: \$2,968.08, Employee Benefits: \$3,277.63, Local Option Sales Tax: \$4,721.21, Debt Service: \$66.55, Cap Project: \$4,721.21, Water: \$8,107.14, Water sinking: \$3,578.33, Sewer: \$2,308.31, Sewer Sinking: \$455.00, Total Revenues: \$65,596.58

The meeting was adjourned at 8:45pm motion from Burkhart and seconded by VanAuken.

Kevin Nelson, Mayor

Attest: _____
Kathy Brouillette, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2025**

REGULAR MEETING - June 11, 2025

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, June 11th, 2025. Council members present: Karen Allen, Nick Black (left at 8:05pm), Emily Clayton and Cindy VanAuken. Burkhart was absent.

- Deputy Bauerly reviewed the Woodbury County Sheriff Report with the council.
- Council members discussed recent vandalism at the city park. All parents of the children who were involved in vandalism were spoken to. The council agreed to request payment for replacement items and Colyer's time.
- Chad Kehrt (V&K) provided updates to several projects including the east lift station, Aspen lift station and Oak Street Repairs. Colyer will order recommended pumps. Brouillette will add \$25k to FY26 budget amendment for repairs to Oak Street drainage.
- The council has agreed to have a special meeting on June 25th at 7pm to tie up the remaining bills to be paid out for the fiscal year ending June 30th, 2025.
- The Consent Agenda was approved on motion from VanAuken and seconded by Allen. All ayes, motion carried.

a. Approval of financial reports

b. Approval of bills and payroll: ACCO UNLIMITED CORP...chemicals...\$435.00, CASEY'S MASTERCARD...fuel...\$72.66, CHN...garbage...\$3857.65, CINDY VANAUKEN...reimburse park supplies...\$90.14, CRARY HUFF...legal services...\$414.00, DNR...water dues...\$120.00, EFTPS...taxes...\$1349.04, ELECTRIC PUMP...east lift station repairs...\$2047.25, FLYOD RIVER MATERIALS...gravel...\$933.64, IA DEPT OF REVENUE...sales tax...\$514.19, IMWCA...workers comp...\$1201.00, IA FINANCE AUTHORITY...principal and interest payments...\$40995.00, IA ONE CALL...locates...\$59.40, IPERS...retirement...\$910.61, JBE LLC...sewer help...\$400.00, MENARDS...park and shop supplies...\$931.15, MIDAMERICAN...electric...\$1399.10, MITCHELL CONTRACTING...curbstop repair...\$3500.00, RYAN PUBLISHING...advertising...\$54.00, SALIX FIRE DEPT...city hall electric and gas/diesel...\$471.85, SGT. BLUFF ADVOCATE...publications...\$120.03, SLOAN STATE BANK...loan payment...\$20640.00, TREE HEALTH SERVICES...willow tree and injections...\$3170.00, TRIPLE C PEST CONTROL...fogging...\$131.25, V&K...engineer services...\$4431.25, VERIZON...cell phones...\$126.66, VISA...headphones, signs, printer ink...\$449.19. PAYROLL...\$5817.39. FUND TOTALS: GEN: \$14,730.45, ROAD USE: \$2,785.66, DEBT SERVICE: \$20640.00, WATER: \$7,193.13, WATER SINKING: \$36,173.75, SEWER: \$8,297.21, SEWER SINKING: \$4,821.25

c. Approval of May 14th council meeting minutes

d. Approval of public works reports.

- The third reading of Ordinance 2025-1, an ordinance amending water and garbage rates was approved on motion from VanAuken, seconded by Allen. The rates include a 4% increase in water usage and a 50 cent per can increase to garbage. Roll call vote: Allen (aye), Black (aye), Burkhart (absent), Clayton (absent for second reading), VanAuken (aye). Ordinance 2025-1 passed.
- Resolution 2025-8, a resolution approving wages for new clerk was approved on motion from Allen. VanAuken seconded. Roll call vote: Allen (aye), Black (abstain), Burkhart (absent), Clayton (aye), VanAuken (aye). Resolution 2025-8 passed.

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- VanAuken motioned to approve the Cell Tower Agreement after our attorney made some minor changes, assuming no other changes were required. Black seconded the motion. All ayes, motion carried.
- Clayton made a motion to hire Ashley Mareau as the new city clerk. VanAuken seconded the motion. All ayes, motion carried.
- Clayton motioned to approve Walker's Cigarette Permit application. VanAuken seconded. All ayes, motion carried.

Revenues received by fund for May 2025:

General: \$12,804.61, Road Use: \$2,515.98, Employee Benefits: \$669.28, Local Option Sales Tax: \$4,612.22, Debt Service: \$71.35, Cap Project/Equipment: \$4,612.22, Cap Project/Drainage: \$13,541.35, Water: \$9,524.60, Sewer: \$2,681.36, Total Revenues: \$51,032.97

The meeting was adjourned at 8:44pm on motion from Clayton and seconded by VanAuken.

Kevin Nelson, Mayor

Attest: _____
Kathy Brouillette, Clerk

CITY OF SALIX
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SPECIAL MEETING - June 25, 2025

Mayor Nelson opened the special meeting of the Salix City Council at 7:00pm on Wednesday, June 25th, 2025. Council members present: Karen Allen, Nick Black, Denise Burkhart. Emily Clayton and Cindy VanAuken were absent. Others present: Kathy Brouillette, Chad Kehrt(V&K) and Ashley Mareau.

- Burkhart motioned to approve the third and final pay estimate to Bainbridge Construction. Allen seconded the motion. All ayes, motion carried.
- Burkhart motioned to approve adding Ashley Mareau as an authorized signer on all accounts held at Pioneer Bank, access to online banking, ACH, and City credit cards. Black seconded the motion. All ayes, motion carried.
- Black motioned approval of Cell Tower Agreement. Allen seconded the motion. All ayes, motion carried.
- Burkart motioned to approve the following claims, including a payment to ELECTRIC PUMP for new lift station pumps, in the amount of \$23,385.00. Black seconded. All ayes, motion carried. ACCO UNLIMITED CORP., Liquid Chlorinating Solution \$457.40. BAINBRIDGE CONSTRUCTION, LLC., Aspen Sewer Repairs \$15,740.26. CHN GARBAGE, garbage services \$2,808.75. ELECTRIC PUMP, East Lift Station Pump Repairs \$2,697.08. FASTENAL, Nuts & Bolts for sign at Park \$57.39. FRANKS ASPHALT, INC., Crack Sealing \$3,000.00 INTELLIPRO SECURITY, Hard Disk Drive Park Cameras \$195.00. IOWA LEAGUE of CITIES, Dues \$398.00. JDH SERVICES, Park Spraying \$100.00. SIMPCO, Dues \$334.38. VEENSTRA & KIMM, INC., Engineering Fees for East Lift \$1,586.75. VISA, New Truck Bed Liner \$196.51. CINDY VANAUKEN, Park RR Brushes \$14.08. ED COLYER, Mileage Reimbursement \$152.60. EFTPS, Fed/FICA Tax \$1,654.61. IPERS, IPERS \$1,104.53. STATE WITHHOLDING, State Taxes \$550.80. PAYROLL \$3,446.39. FUND TOTALS: General \$7,487.61. Road Use Tax \$4,059.59. Cap Project/Aspen Develop. \$15,740.26. Water \$2,154.78. Sewer \$5,052.29.

The meeting was adjourned at 7:09pm on motion from Burkhart and seconded by Black.

Kevin Nelson, Mayor

Attest:

Kathy Brouillette, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2025**

REGULAR MEETING - July 9, 2025

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, July 9th, 2025. Council members present: Karen Allen, Nick Black, Denise Burkhart and Cindy VanAuken. Emily Clayton was absent. Others present: Chad Kehrt, James Loomis, Dty Butler.

- Deputy Butler reviewed the Woodbury County Sheriff Report with the council.
- Woodbury County Attorney, James Loomis, addressed the council on recent hires to his office and see if there were any needs from the city council. Mayor Nelson requested assistance from the county on clean up efforts at 1584 275th Street which is outside of city limits. Loomis requested that the Salix clerk email his office the information needed to follow up on any county action.
- Chad Kehrt (V&K) provided updates the east lift station repairs, Aspen lift station and Oak Street Repairs. Pumps have been ordered. All projects should be wrapped up in the next few weeks.
- The council requested that Colyer follow up on a possible water leak located at 275th Street.
- The council was unanimous at tabling development on the city's open lots behind Oak Street as they wanted to see how Aspen Development progressed first.
- St. Joseph asked if they could paint angled parking strips along the East and West side of Tipton. As this was already in our Code of Ordinances, the council saw no issues. St. Joseph Church is celebrating a milestone anniversary and repairing their bell. The council discussed the length at which they would be permitted to ring their bell in celebration of their anniversary and will share the proposal with the church.
- The Consent Agenda was approved on motion from VanAuken and seconded by Burkhart. All ayes, motion carried.

a. Approval of financial reports

b. Approval of bills and payroll: AC'S PC'S...park camera repairs...\$300, ACS...testing...\$54.50, BAJA SIGNS...truck decals...\$180.00, DNR...water supply dues...\$32.07, FASTENAL...shop supplies...\$48.94, HUDSON LAW...drainage tele conference...\$300.00, JBE LLC...SEWER HELP...\$520.00, KATHY BROUILLETTE...mileage reimbursement...\$22.12, GILL HAULING...landfill...\$1671.03, MENARDS...park supplies...\$106.00, MIDAMERICAN...electric...\$1414.72, SGT. BLUFF ADVOCATE...publication...\$86.10, TRIPLE C PEST CONTROL...fogging...\$656.25 USA BLUEBOOK...chemical supplies...\$316.69, VERIZON...phones...\$126.66, VISA...stamps, lights...\$102.95, CO UNLIMITED CORP...chemicals...\$435.00, CASEY'S MASTERCARD...fuel...\$72.66, CHN...garbage...\$3857.65, CINDY VANAUKEN...reimburse park supplies...\$90.14, CRARY HUFF...legal services...\$414.00, DNR...water dues...\$120.00, EFTPS...taxes...\$1349.04, ELECTRIC PUMP...east lift station repairs...\$2047.25, FLYOD RIVER MATERIALS...gravel...\$933.64, IA DEPT OF REVENUE...sales tax...\$514.19, IMWCA...workers comp...\$1201.00, IA FINANCE AUTHORITY...principal and interest payments...\$40995.00, IA ONE CALL...locates...\$59.40, IPERS...retirement...\$910.61, JBE LLC...sewer help...\$400.00, MENARDS...park and shop supplies...\$931.15, MIDAMERICAN...electric...\$1399.10, MITCHELL CONTRACTING...curb stop repair...\$3500.00, RYAN PUBLISHING...advertising...\$54.00, SALIX FIRE DEPT...city hall electric and gas/diesel...\$471.85, SGT. BLUFF ADVOCATE...publications...\$120.03, SLOAN STATE BANK...loan payment...\$20640.00, TREE HEALTH SERVICES...willow tree and injections...\$3170.00, TRIPLE C PEST

CITY OF SALIX
COUNCIL MEETING MINUTES 2025

CONTROL...fogging...\$131.25, V&K...engineer services...\$4431.25, VERIZON...cell phones...\$126.66, VISA...stamps, lights...\$455.95, WOODHOUSE...new city truck...\$44473.00. PAYROLL...\$3958.03. FUND TOTALS: GEN: \$6,046.11, ROAD USE: \$1,627.62, CAP PROJ/EQUIPMENT: \$44,473.00, WATER: \$1,604.71, SEWER: \$970.62

c. Approval of June 11th and 25th council meeting minutes

d. Approval of public works reports.

- Resolution 2025-9, a resolution filing a lien at 303 Travis to fix broken curb stop was approved on motion from VanAuken. Allen seconded. Roll call vote: Allen (aye), Black, Burkhart (aye), Clayton (absent), VanAuken (aye). Resolution 2025-9 passed.
- Resolution 2025-10, a resolution to transfer \$1,124.03 from General to Debt Services was approved on motion from VanAuken, seconded by Black. Roll call vote: Allen (aye), Black, Burkhart (aye), Clayton (absent), VanAuken (aye). Resolution 2025-10 passed.
- VanAuken made a motion to sell the old city truck and snow truck. Burkhart seconded the motion. VanAuken (aye), Allen (aye), Burkhart (aye), Black (nay), Clayton (absent). Motion carried.

SALIX DRAINAGE DISTRICT:

- VanAuken motioned to approve Ashley Mareau as the Salix Drainage District Secretary. Burkhart seconded the motion. All ayes, motion carried.
- Burkhart motioned to approve the Secretary to publish public hearing notice for proposed drainage repairs or improvements for July 31st at 6pm in the Salix Community Center. VanAuken seconded the motion. All ayes, motion carried.
- Allen motioned to approve V&K to begin the Salix Drainage District Classification report. VanAuken seconded the motion. All ayes, motion carried.
- Minutes from the March 12, 2025, drainage meeting were approved on motion from Burkhart, seconded by Black. All ayes, motion carried.

Revenues received by fund for June 2025:

General: \$6,721.73, Road Use: \$3,494.73, Employee Benefits: \$132.51, Local Option Sales Tax: \$3,793.02, Debt Service: \$62.45, Water: \$9,779.98, Water Sinking: \$7,156.70, Sewer: \$2,722.06, Sewer Sinking: \$910.00. Total Revenues: \$38,566.20

The meeting was adjourned at 8:35pm on motion from Burkhart and seconded by Black.

Attest: _____

Kevin Nelson, Mayor

Kathy Brouillette, Clerk

CITY OF SALIX
COUNCIL MEETING MINUTES 2025

SALIX DRAINAGE DISTRICT PUBLIC HEARING – July 31, 2025

Mayor Nelson opened the Salix Drainage District Public Hearing at 6:00pm on Thursday, July 31st, 2025. Council members present: Karen Allen, Nick Black, Denise Burkhart and Cindy VanAuken. Emily Clayton was absent. Others present: V&K Engineer Chad Kehrt, Drainage Attorney Jim Hudson (via phone call).

- Mayor Nelson introduced the Council Members, Drainage Clerk, Drainage Attorney, and V&K Engineer to the residents in attendance of the hearing.
- Jim Hudson read over the Outline for a Drainage District. Opened the floor for questions: Questions were asked of Jim and others in regards to the drainage repairs. All questions answered.
- Chad Kehrt went over the Report of Repairs in detail.
- Drainage Clerk verified that the Publication and Service to Landowners was published in the Sergeant Bluff Advocate by the date of July 10th and mailed to each landowner in the Salix Drainage District.
- Floor was then given to the Salix Residents in attendance for questions:
All questions were supported with answers in the packet handed out to the public at hearing opening. No objections spoken
- The District set the interest rate of the project to 5%, the standard going rate of Warrants in Iowa. Was approved on motion from Burkart and seconded by VanAuken. All ayes.
- Burkhart motioned to proceed with Engineers Report "as is", VanAuken seconded. All ayes.

Mayor Nelson closed the hearing at 7:00pm.

Kevin Nelson, Mayor

Attest:

Ashley Mareau, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2025**

REGULAR MEETING - August 13, 2025

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, August 13th, 2025. Council members present: Karen Allen, Denise Burkhart, Cindy VanAuken, Emily Clayton, Nick Black was absent. Others present: Chad Kehrt, Sgt. Cleveringa, Kathy Brouillette.

- Sgt. Cleveringa reviewed the Woodbury County Sheriff Report with the council.
- Chad Kehrt (V&K) provided updates on the East lift station repairs, Aspen lift station and Oak Street Repairs. Pumps have been delivered.
- Mareau provided an update on Meter Reading Software. New water meters are expected to arrive next week.
- The council requested that letters be sent to violators of the Dog Leash Ordinance.
- Nuisances were discussed at length. The council requested that Mareau send letters to landowners that are not in compliance.
- The council would like to look at fines for grass clippings in the street.
- VanAuken requested that the Council revise Ordinance for Sale of Vehicles to be discussed further.
- Clayton made a motion to approve Resolution 2025-11. Resolution approving the Street Finance Report for Fiscal year 2025. VanAuken seconded the motion. Roll call vote: Karen Allen (aye), Denise Burkhart (aye), Cindy VanAuken (aye), Emily Clayton (aye), Nick Black (absent).
- Clayton asked to change minutes from July 9th Council Meeting to fix roll call votes from aye to absent. Burkhart motioned to approve minutes from 7/9/25 Council Meeting. Clayton seconded, all ayes, motion carried.
- The Consent Agenda was approved on motion from Burkhart and seconded by Clayton. All ayes, motion carried.
 - a. Approval of financial reports
 - b. Approval of bills and payroll

ACCO... Liquid Chlorinating Solution \$937.20. CASEY'S... Gas \$237.30. CHN... Garbage \$2,808.75. CRARY HUFF... Legal Services \$2,352.00. IA DNR... Permit Fee \$210.00. ED COYLER... Mower Parts \$239.77. EFTPS... Fed/FICA \$2,823.69. FOUNDATION ANALYTICAL LAB... Water Testing \$ 190.00. GWORKS... Meter Reading Interface \$3,500.00. IA DEPT OF REV... Sales Tax \$533.01. IOWA ONE CALL... Locate Fees \$45.00. IPERS... Retirement \$2,152.05. JBE LLC... Sewer Help \$580.00. LONG LINES... Phone \$99.34. MARX TRAILERS... Snow Plow \$9,355.00. MIDAMERICAN ENERGY... Electric/Gas \$1,345.40. SERGEANT BLUF ADVOCATE... Publication \$675.74. SIOUXLAND CONCRETE Co... Park Sidewalk \$1,783.96. TRIPLE C. PEST CONTROL... 4 Fogs \$525.00. ULINE... Eyewash Station, Paint \$857.84. V&K... Lift Station Pump Replacement \$615.79. VERIZON... Phone \$100.34. VISA... Lift Station Circuit Breaker \$824.91. PAYROLL...\$8,189.88.

FUND TOTALS: GEN: \$17,804.88, ROAD USE: \$2,616.53, CAP PROJ/EQUIPMENT: \$9,355.00, WATER \$8,595.96, SEWER: \$3,078.76

- c. Approval of July 9th Regular Council Meeting and July 31st Drainage District meeting minutes.
- d. Approval of public works reports.

CITY OF SALIX
COUNCIL MEETING MINUTES 2025

- Burkart made a motion for selling Maintenance Snow Truck and Plow via sealed bids. Clayton seconded the motion. All ayes, motion carried.
- VanAuken made a motion to approve the Annual Financial Report for fiscal year ending June 30, 2025. Allen seconded the motion. All ayes, motion carried.

SALIX DRAINAGE DISTRICT:

- VanAuken motioned to appoint Dan Lee and Scott Mitchell as the Commissioners to Assess benefits and classify lands for The Salix Drainage District. Allen seconded the motion. All ayes, motion carried.

Revenues received by fund for July 2025:

General: \$5,988.21, Road Use: \$2,993.45, Employee Benefits: \$76.46, Local Option Sales Tax: \$5,633.05, Debt Service: \$37.00, Water: \$50,224.11, Water Sinking: \$3,530.00, Sewer: \$5,335.92, Sewer Sinking: \$448.33. Total Revenues: \$74,266.53

The meeting was adjourned at 8:30pm on motion from Clayton and seconded by VanAuken.

Kevin Nelson, Mayor

Attest: _____
Ashley Mareau, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2025**

REGULAR MEETING - September 10, 2025

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, September 10th, 2025. Council members present: Karen Allen, Denise Burkhart, Cindy VanAuken, Emily Clayton, Nick Black. Others present: Ed Colyer, Sgt. Cleveringa, Justin Mitchell, Tom & Erin Hubert.

- Sgt. Cleveringa reviewed the Woodbury County Sheriff Report with the council.
- Tom Hubert had questions about his lot and the ordinances for his property. Will follow through with the County.
- All water meters have arrived. Ed has installed 10 so far. Reached out to the software company to get everything lined up.
- The council agreed to continue to pay the Part Time Clerk, who is training the new hire, the insurance stipend as well as holiday pay.
- Justin Mitchell performed an inspection of the Red Tagged property. He sent a report along with pictures. He and the Council are satisfied with the progress. Agreed to give the owner the 2 months requested to finish improvements. Will then do a final inspection along with a Certificate of Occupancy.
- The Oak Street Repairs project is half completed. Doing half at a time to allow for traffic. Will begin other half immediately. Justin noticed the 12 inch pipes are full of 10 inches of mud. Will work with Chad, at V&K, to get a bid to have those cleared out.
- The Consent Agenda was approved on motion from VanAuken and seconded by Burkhart. All ayes, motion carried.
 - a. Approval of financial reports
 - b. Approval of bills and payroll

ACCO UNLIMITED: Liquid Chlorinating Solution \$636.60. ANALYTICAL & CONSULTING SERVICES: Testing \$54.50. ASHLEY MAREAU: Mileage to Luncheon & Simpco Meetings \$56.00. CASEY'S BUSINESS MASTERCARD: Pick Up Fuel \$76.23. CHN GARBAGE: Garbage Services \$2,808.75. CINDY VANAUKEN: Reimburse for Battery \$102.66. CRARY HUFF: Legal \$433.00. EFTPS: Fed/FICA \$1,828.57. HUDSON LAW: Salix Drainage Att'y Help \$750.00. IA DEPT OF REVENUE: Sales Tax \$486.72. IPERS: Ipers \$1,291.96. JBE LLC: Sewer Help \$400.00. LONG LINES: Telephone \$59.73. MENARDS: Piping & Hydrant Paint \$277.41. METERING & TECHNOLOGY SOLUTION: New Water Meters \$57,370.04. MIDAMERICAN: Gas & Electric \$1,317.19. MITCHELL CONTRACTING: Oak St. Drain & Curb Repairs \$19,820.00. MUNICIPAL SUPPLY, INC: Meter Reader Parts \$436.42. SGT BLUFF ADVOCATE: Publications \$307.40. TRIPLE C PEST CONTROL: 4 Fogging's \$525.00. USA BLUEBOOK: Water Treatment Parts \$553.05. VEENTRA & KIM: Lift Station Help \$1,417.00. VERIZON: Cell Phones \$100.34. VISA: Ink, Notary Stamp \$88.89. WOODBURY CO. TREASURER: RE Taxes \$207.09
FUND TOTALS: GEN: \$11,939.95, ROAD USE: \$2,237.51, CAP PROJ/EQUIPMENT: \$20,740.00, WATER \$62,284.51, SEWER: \$2,006.01

- c. Approval of August 13thth Regular Council Meeting minutes.
- d. Approval of public works reports.

CITY OF SALIX
COUNCIL MEETING MINUTES 2025

- Burkart asked to speak of Cemetery Water Supply next meeting.
- Council accepted & opened sealed bids for the 2 Maintenance Trucks for sale. The winning bid for the 2005 GMC Sierra was for \$3,450.00, awarded to Justin Mitchell. The winning bid for the 2007 Chevy Silverado was for \$4,000.00, awarded to Tim Starr. Bidders will be notified.
- Council agreed to repair Water Shut Off at 303 Travis. Will take pictures and rigorous notes for future issues.
- Black motioned to hire Morningside Plumbing to complete the Water Meter Installation. City Clerk had reached out & received a bid in the amount of \$5,600.00. Clayton seconded, all ayes, motion carried.

SALIX DRAINAGE DISTRICT: no updates

Revenues received by fund for August 2025:

General: \$5,136.96, Road Use: \$2,555.49, Employee Benefits: \$0.00, Local Option Sales Tax: \$3,764.64, Debt Service: \$37.02, Water: \$11,647.98, Water Sinking: \$3,530.00, Sewer: \$4,660.93, Sewer Sinking: \$448.33. Total Revenues: \$31,781.35

The meeting was adjourned at 7:50pm on motion from Burkhart and seconded by Clayton.

Kevin Nelson, Mayor

Attest: _____
Ashley Mareau, Clerk

CITY OF SALIX
COUNCIL MEETING MINUTES 2025

REGULAR MEETING - October 8, 2025

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, October 8, 2025. Council members present: Karen Allen, Denise Burkhart, Cindy VanAuken. Emily Clayton & Nick Black were both absent. Others present: Ed Colyer, Sgt. Cleveringa, Chad Kehrt (V&K).

- Sgt. Cleveringa reviewed the Woodbury County Sheriff Report with the council.
- Ed spoke of Water Meter installation progress, repairs needed. Also discussed buying the larger meters needed to begin installing in the businesses. Spoke of East Lift Station work. When flushing hydrants Ed noticed two leak, and two were not able to be opened up at all.
- City Clerk spoke of changes she wished to make to monthly reconcilements. *Wished to have those auditing items performed before or after council meetings. May no longer have council members in town during the day who can stop to do these reconcilements.*
- City Clerk also asked council to go over the ordinances they wish to have recodified. Will update our Ordinance Book once we gather what changes we see are needed.
- Mayor Nelson spoke of the update on the Aspen Development. Owner says he hopes to have two slabs with footings poured before winter. Plans to do the other two the following winter.
- Kehrt spoke of the Oak Street drainage issue. Will have the concrete ground down to elevate that issue. Also gave some updates on East and Aspen lift stations.
- Resolution 2025-12 a resolution waiving the Salix City Council's right to review and approve a Minor Subdivision to be known as Snyder's Bend Addition was approved by motion by VanAuken, seconded by Burkhart. All ayes, motion carried.
- Resolution 2025-13 a resolution providing for the certification of delinquent City of Salix utility charges was approved by motion by VanAuken, seconded by Allen. All ayes, motion carried.
- The Consent Agenda was approved on motion from Allen and seconded by VanAuken. All ayes, motion carried.
 - a. Approval of financial reports
 - b. Approval of bills and payroll

ACCO UNLIMITED: Liquid Chlorinating Solution \$435.00. ASHLEY MAREAU: Mileage to Woodbury Co Courthouse \$21.74. BEKINS FIRE & SAFETY: Annual Service \$80.20. CASEY'S BUSINESS MASTERCARD: Pick Up Fuel \$128.41. CHN GARBAGE: Garbage Services \$2,808.75. CRARY HUFF: Legal \$60.00. EFTPS: Fed/FICA \$1,752.60. GILL HAULING: 2nd Quarter Landfill Fee: \$1,671.03. IOWA DNR: Annual Water Use Fee: 115.00. IA DEPT OF REVENUE: Sales Tax \$490.47. IPERS: \$1,261.23. IOWA ONE CALL: Locate Notification Fees: \$25.20. JBE LLC: Sewer Help \$400.00. LONG LINES: Telephone \$39.65. MENARDS: Shop Supplies \$64.95. METERING & TECHNOLOGY SOLUTION: Back-ordered Water Meters \$8,438.88. MIDAMERICAN: Gas & Electric \$1,322.42. MITCHELL CONTRACTING: Aspen/Tipton Concrete/Curbing \$600.00. MORNINGSIDE PLUMBING: Water Meter Install Bid: \$5,600.00. MUNICIPAL SUPPLY, INC: Meter Reader Parts \$619.73. REHAB SYSTEM, LLC: Jet Vac Cleaning \$2,315.00. SALIX FIRE DEPT.: City Hall's portion of Utility Bills \$77.65. SGT BLUFF ADVOCATE: Publications \$82.41. STATE WITHHOLDING: Taxes \$696.06. TRIPLE C PEST

CITY OF SALIX
COUNCIL MEETING MINUTES 2025

CONTROL: 2 Fogging's \$262.50. VEENTRA & KIM: Oak Street repairs \$931.90. VERIZON: Cell Phones \$100.34. VISA: Postage, Mower parts, park equipment \$209.91. PAYROLL:\$7,230.78
FUND TOTALS: GEN: \$12,156.13, ROAD USE: \$2,064.02, CAP PROJ/EQUIPMENT: \$471.90, WATER \$18,676.61, SEWER: \$4,473.21

c. Approval of September 10th Regular Council Meeting minutes.

d. Approval of public works reports.

- Closed Cemetery's water line in hopes of seeing less water loss. Due to flushing hydrants this month, it was not apparent if there was less of a "loss". Will check next month.
- Due to Ed's finding with the fire hydrants, council spoke about saving to purchase new fire hydrants where needed. Will look into budget, and decide.

SALIX DRAINAGE DISTRICT: Working on gathering bids for scoping of storm drains. Working with the County on classification for repairs. Will now gather bids for ditch work needed for water release.

Revenues received by fund for September 2025:

General: \$16,490.60, Road Use: \$3,438.66, Employee Benefits: \$1,001.80, Local Option Sales Tax: \$4,892.47, Debt Service: \$31.54, Water: \$38,697.76, Water Sinking: \$3,530.00, Sewer: \$4,859.00, Sewer Sinking: \$448.33. Total Revenues: \$73,390.16

The meeting was adjourned at 8:04pm on motion from Burkhardt and seconded by Allen.

Kevin Nelson, Mayor

Attest: _____

Ashley Mareau, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2025**

REGULAR MEETING - November 12, 2025

Mayor Nelson opened the regular meeting of the Salix City Council at 6:57pm on Wednesday, November 12, 2025. Council members present: Karen Allen, Denise Burkhart, Cindy VanAuken. Emily Clayton, Nick Black. Others present: Ed Colyer, Public Works, Chad Kehrt, V&K, Ashley Mareau, Clerk.

- There was no one present from the Woodbury County Sheriff's Dept, no report to share with the council.
- Colyer spoke of Water Meter Installation process. Hopes to get the remaining meter installed within a months time. He is working on getting the Lagoon rid of the trees around it. The Park is closed for the season. Colyer will work with MidAmerican to get our Holiday lights up in town.
- Mareau ask department heads to continue looking through the ordinances for updates. Also said to consider which department they wish to be in in the future, maybe add another department rather than have 2 in the park going forward. Mareau was asked to add the vandalism issues to the Newsletters so parents know to watch for their children, keep them out of trouble!
- Mayor Nelson spoke of the recent dog bite we had. Clerk will be specific going forward with our nuisance letters, and make sure it is known there will be fines if it continues.
- Kehrt spoke of Oak St. updates, grinding should be completed any day. East Lift Station worked completed. Will gather generator bids for clerk and possible grant.
- Allen motioned, Clayton seconded, AURR report being re-approved. All ayes, motion carried.
- The Consent Agenda was approved on motion from Burkhart and seconded by VanAuken. All ayes, motion carried.

a. Approval of financial reports

b. Approval of bills and payroll

ACCO UNLIMITED: Liquid Chlorinating Solution \$435.00. ANNALYTICAL & CONSULTING SERVICES: Testing \$194.00. CASEY'S BUSINESS MASTERCARD: Pick Up Fuel \$134.52. CHN GARBAGE: Garbage Services \$2,808.75. DAKOTA SUPPLY GROUP: Curb Box Key \$93.24. EFTPS: Fed/FICA \$1,958.52. GWORKS: License Fee & Support \$6,000.00. IA DEPT OF REVENUE: Sales Tax \$500.01. IPERS: \$1,420.03. JBE LLC: Sewer Help \$400.00. JDH: Park Spraying \$200.00 LONG LINES: Telephone \$39.65. MENARDS: Shop Supplies \$25.93. METERING & TECHNOLOGY SOLUTION: Water Meters \$22,086.82. MIDAMERICAN: Gas & Electric \$1,268.20. MITCHELL CONTRACTING: Curb Stop repairs at 303 Travis \$2,800.00. MORNINGSIDE PLUMBING: Water Meter Install Payment, plus additional parts needed: \$7,153.11 (No check was issued prior to this payment).SGT BLUFF ADVOCATE: Publications \$90.41. USA BLUEBOOK: Water Plant Chemicals \$132.72. VEENSTRA & KIM: Lift Station #2 \$2,965.10. VERIZON: Cell Phones \$100.51. VISA: Supplies, Training \$122.94. ZEISLER CONSTRUCTION, INC: East Lift Station Pump work: \$14,983.24 PAYROLL:\$11,372.60
FUND TOTALS: GEN: \$11,278.37, ROAD USE: \$1,061.74, CAP PROJ/EQUIPMENT: \$399.40, WATER \$35,067.89, SEWER: \$18,489.30

c. Approval of October 8th Regular Council Meeting minutes.

CITY OF SALIX
COUNCIL MEETING MINUTES 2025

d. Approval of public works reports.

Council voted to use Simmering Cory for Recodification process. Burkart motioned, Clayton seconded. All ayes, motion carried.

SALIX DRAINAGE DISTRICT: Commissioners are meeting next week. Assessments should be done mid December. Working on having the Public Meetings for Drainage District on the same night. Will open bids for camera work and ditch clearing then too.

Revenues received by fund for October 2025:

General: \$58,143.95, Road Use: \$3,036.41, Employee Benefits: \$4,769.16, Local Option Sales Tax: \$4,985.83, Debt Service: \$32.29, Water: \$8,913.09, Water Sinking: \$3,530.00, Sewer: \$2,602.14, Sewer Sinking: \$448.33. Total Revenues: \$86,461.20

The meeting was adjourned at 8:04pm on motion from Black and seconded by Burkhart.

Kevin Nelson, Mayor

Attest: _____

Ashley Mareau, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2025**

REGULAR MEETING - December 10, 2025

Mayor Nelson opened the regular meeting of the Salix City Council at 6:58pm on Wednesday, December 10th, 2025. Council members present: Karen Allen, Denise Burkhart, Cindy VanAuken. Emily Clayton, Nick Black. Others present: Ed Colyer, Public Works, Chad Kehrt, V&K, Ashley Mareau, Clerk, Gene & Linda Monk, Brenda Smith-Hansen, Kathy & Andy Brouillette.

- The Council reviewed The Woodbury County Sherrif's Report
- Colyer spoke of Water Meter Installation process. Not many are responding to his requests to install. Council recommended Clerk send out a reminder, with a checklist for them to choose which time might work. Colyer is working on getting the Lagoon rid of the trees around it.
- Mareau asked department heads to continue looking through the ordinances for updates. Asked them to consider their 2027 Budget needs. Mareau also reviewed the Badger Website with council.
- Mayor Nelson spoke of employee reviews, Proclamation to Karen Allen and Cindy VanAuken for their time given to our City the past 4 years plus. Nelson also spoke of re-routing Westwood school bus to Poplar Street to exit Salix.
- Kehrt spoke of Oak St. grinding updates, will be completed as weather allows. All lift stations working as they should be. Will speak to the developer for Aspen Lift Station. Kehrt also spoke about a generator grant he is working with Mareau on. Plans to meet with Mareau and Montino to discuss generator and grant options for it.
- Burkhart motioned, Clayton seconded, Resolution 2025-14 approving employee wages for 2026. All ayes, motion carried.
- VanAuken motioned, Burkhart seconded, Resolution 2025-15 waiving approval of subdivision. All ayes, motion carried.
- The Consent Agenda was approved on motion from Clayton and seconded by Allen. All ayes, motion carried.
 - a. Approval of financial reports
 - b. Approval of bills and payroll

ACCO UNLIMITED: Liquid Chlorinating Solution \$354.00. ANNALYTICAL & CONSULTING SERVICES: Testing \$338.00. BADGER METER: Water Meter Annual Services \$1,289.42. CASEY'S BUSINESS MASTERCARD: Pick Up Fuel \$37.10. CHN GARBAGE: Garbage Services \$2,808.75. EFTPS: Fed/FICA \$1,766.72. IA DEPT OF REVENUE: Sales Tax \$500.01. IPERS: \$1,234.91. JBE LLC: Sewer Help \$400.00. LONG LINES: Telephone \$59.65. MENARDS: Meter Change Out Supplies \$28.96. MIDAMERICAN: Gas & Electric \$1,270.35. MUNGER, REINSHMIDT & DENNE: Lateral H Pumping Agreement \$7,000.00. SALIX FIRE DEPT.: Gas & Diesel, City Hall Utilities \$662.10. SLOAN PUBLIC LIBRARY: Annual Library Dues \$675.00. SGT BLUFF ADVOCATE: Publications \$80.57. VEENSTRA & KIM: Lift Station #2 \$471.20. VERIZON: Cell Phones \$100.51. VISA: Stamps \$314.00. PAYROLL: \$7,633.26 FUND TOTALS: GEN: \$17,219.30, ROAD USE: \$2,332.65, DEBT SERVICE: \$8,331.03, WATER \$4,999.88, WATER SINKING: \$6,486.25, SEWER: \$2,432.68, SEWER SINKING: \$603.75.

CITY OF SALIX
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- c. Approval of November 12th Regular Council Meeting minutes.
- d. Approval of public works reports.

- New Council Members Gene Monk and Brenda Smith- Hansen took their Oath of Office. Decided upon Departments. Monk will take over Park, Smith-Hansen will help with a new Community Development Department.
- Clayton motioned to approve a liquor license for Walker's. VanAuken seconded. All ayes, motion carried.
- Council wages for 2025 were approved on motion from Burkhart, seconded by VanAuken. All ayes, motion carried.
- Burkhart motioned to approve appointment of Linda Monk to Board of Adjustments, Molly Nelson to Planning and Zoning Board. Seconded by Clayton, All ayes, motion carried.
- Brouillette asked Council to review the needs they had reported earlier in the year for FY26, still needed? Consider new budget needs for FY27.
- The Siouxland Humane Society Agreement was approved on motion by VanAuken, seconded by Burkhart. All ayes, motion carried.
- ICAP grant purchases were approved by VanAuken, seconded by Clayton, all ayes, motion carried.

SALIX DRAINAGE DISTRICT:

- Classifications should be completed next week. Will present findings at January Council Meeting. Working on having the Public Meetings for Drainage District on the same night. Will open bids for camera work and ditch clearing then too.
- Clayton motioned to approve Resolution 1-2025 Authorizing Employment of new Drainage Attorney. VanAuken seconded, All ayes, motion carried.

Revenues received by fund for October 2025:

General: \$9,502.34, Road Use: \$2,658.83, Employee Benefits: \$341.16, Local Option Sales Tax: \$0.00, Debt Service: \$1,775.81, Water: \$12,570.70, Water Sinking: \$3,530.00, Sewer: \$2,617.00, Sewer Sinking: \$448.33. Total Revenues: \$33,444.17

The meeting was adjourned at 8:45pm on motion from Burkhart and seconded by Clayton.

Kevin Nelson, Mayor

Attest: _____

Ashley Mareau, Clerk